

Warsaw Township
Township Board Meeting Minutes
January 13, 2025

CALL TO ORDER

Chair Egland called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited.

MEMBERS PRESENT: Duwain Egland, Larry Madsen, Emery Maher, Diane McCorkell, Darla Frandrup

Road Supervisor: Bob Flom

APPROVAL OF MEETING MINUTES

Motion made by Emery to approve the minutes as read; Larry seconded. All voted in favor; motion carried.

NEW BUSINESS

1. **Building Permit Request**

Brian Redfield (landowner) and TJ Dvorak (contractor) approached the Board with a request for a building permit to construct a shed on Brian's property located on County 49 Blvd. Questions were raised about the shed's placement to ensure compliance with setback requirements. After reviewing the property using the GIS system, Supervisor Maher moved to approve the building permit as submitted. Supervisor Madsen seconded the motion. All voted in favor, and the motion carried.

2. **Introduction of New Deputy**

Sheriff Abigail Scanlan, a new deputy with Goodhue County, stopped by to introduce herself. She reported that things have been relatively quiet in the Township.

3. **Local Board of Appeals Meeting**

The Local Board of Appeals and Equalization meeting will take place on **April 24, 2025, at 9:00 AM** at the Warsaw Township Hall. All Supervisors have completed their online training. The purpose of the meeting is to provide a fair and objective forum for property owners to appeal their property valuation or classification. This meeting often serves as the first formal step in the appeals process for taxpayers.

4. **Annual Goodhue County Township Officers Meeting**

The Annual Meeting of the Goodhue County Township Officers is scheduled for **February 1, 2025**, at the Zumbrota VFW. Sign-in with coffee and rolls will take place from 8:30 to 9:00 AM. The meeting will begin promptly at 9:00 AM.

5. **March Election Filing Period**

The filing period for the **March Township Supervisor election** is from **January 3 to January 17, 2025**. The notice has been published, added to the Township website, and sent to the Goodhue County Auditor's Office.

6. **Planning Commission Replacement**

Nick Haugen will need to take a leave of absence from the Planning Commission due to family medical issues. Larry made a motion to replace Nick with Brian Haugen. Emery seconded the motion. All voted in favor, and the motion passed unanimously.

7. **CD Expirations**

Diane provided a document with updated rates for the CDs expiring in January. The Township has two CDs: One in the capital account currently worth \$80,000. One in the general fund worth \$65,000. The Board made a motion to add \$16,000 to the capital CD, bringing its total to **\$96,000**, and \$20,000 to the general fund CD to bring that one to **\$100,000** and to renew both CDs for a 3-month term. Dewey moved the motion, and Larry seconded. All voted in favor, and the motion passed unanimously.

8. **Laptop Issues**

Darla's laptop is experiencing issues, including a non-functional battery. It was noted that both laptops may need replacement in the near future. Darla will contact Aldrich to inquire about replacing the battery.

9. **2026 Budget Draft**

The Board reviewed the initial draft of the 2026 budget and requested additional data from the Treasurer for further analysis. Diane will email the updated information, and the final budget will be set during the February meeting.

10. **FEMA Flooding Reimbursements**

Darla attended the final meeting for the Federal portion of the FEMA reimbursements related to the June flooding. She signed off on the projects, which totaled **\$32,056.12** in expenses. However, the State later notified her of an issue: Both Warsaw Townships in Minnesota were assigned the same account number, causing expenses to be combined. The State estimates an overpayment of approximately **\$8,000**, which the Township will need to return.

11. **Resolution for Election Judges and Ballot Board**

Supervisor Larry moved to sign a resolution appointing Darla, Diane, and Larry as election judges and Ballot Board members for the March 11, 2025, Township Election. Supervisor Emery seconded the motion. All voted in favor, and the motion carried.

ADJOURNMENT

Motion made by Emery to adjourn the meeting; Larry seconded. All in favor; motion carried.

Approved on XXXX

Duwain, Chairman

Darla Frandrup, Clerk